



SURVIVORSHIP WORKGROUP MINUTES

Tuesday, August 18, 2009

Attendance: L. Dziobek; A. Plitt; M. Goldsmith; A. Tinajero; L. Hilderly; P. Wilson; L. Solomon; B. Koconis; J. Willsey; G. Hincapie; and B. Denton

1. **Members welcomed** new member Miriam Goldsmith who is on the Board of LLS.
2. **The Minutes of June 16th Meeting** was review and approved with noted edits on the correct spelling of **Pfizer** and **220** correct number of attendees at the Summit.
3. **Survey Status – Dr. Tinajero** submitted the proposal in June and Linda and Jim sent a letter to Dr. Fulton in support of the IRB proposal. As of today, we have not received any reply from Dr. Fulton regarding the approval of the Survivorship Needs Assessment. Both the Treatment Workgroup's surveys on clinical trials have been approved by expedited review. Alvarjo noted that IRB meets monthly but Dr. Fulton convenes the meeting as needed. Members noted this is the time to do the survey based on CDC funding request fiscal year starts July 1, 2009 and we are behind in the Survivorship Action Plan deadline. Discussion followed that once IRB approves it will take time to get on the agenda of hospital committees, noting that some hospitals have ACOS accreditation review coming up and this will take up meeting agenda and we won't be able to get on their agenda. **Action: Linda and Jim will draft a letter to Dr. Fulton and ask Deb Smith, Partnership Chair to sign it. The letter will address expedited review and note that our objectives are unattainable as we have not heard from him regarding the expedited review of the Survey.** If we do not get an answer from Dr. Fulton by end of August we will invite him to the Executive Committee meeting on 9/22.
4. **Action Planning** – members reviewed and commented on the draft Action Plan (see attached). **Action: Members to get any additional edits or comments back to Linda by Friday and she will submit to Anna Wheat.**
5. **Other** – Arthur distributed a Cancer Survivorship Resource Fact Sheet that he has put together. **Action: to be reviewed at next meeting.**
6. **Meeting Schedule** – next meeting **Tuesday, September 15 at 4:00pm at RIHCA.**
7. **Save the Dates** – flyers and brochures were distributed for the second Annual Ovarian Cancer Walk, to be held on **Sunday September 27, 2009** Roger Williams Park
8. **Due to the time** – meeting adjourned at **5:30 pm**